

Dear Parents in [Teacher Name]'s Class,

It's that time of year again! School is almost done, and we all start thinking about ways to thank our teachers for another fabulous school year.

I am organizing a group gift for our dedicated teacher for those parents who wish to participate. Your contribution to the group gift is completely optional, and if you prefer to give your own gift, that is fine. Just mark the box below to indicate you are not participating so that I don't check back with you about your contribution.



The group gift collection is for our classroom only. I suggest an amount of \$10. You can also choose to contribute whatever amount you'd like to. Once you decide your contribution allocation, please fill out the section below and return this letter and cash in an envelope in your child's folder, and I will get it. Please put my name on the envelope. My email address is below.

Thank you!

[Include your name and email address here]

Child's Name: _____

Please participate as you like. Your gift amount is confidential.

Amount Donated \$ _____

* To make your donation, please send cash or make checks payable to the above named Room Parent

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[] We will be doing our own gift-giving, thanks!