



Dear Parents,

We're excited that <holiday> is coming soon! We're getting in touch to see whether you can help with the <holiday or party name> party on <date> for <teacher's name> class.

We are planning to provide snacks, drinks, and materials for the students to do at least <#> crafts during the party.

If you would like to contribute a small donation, we would be able to make these purchases. A donation of a few dollars—and no more than \$5—would be great. Or, if you would like to donate a snack, please get in touch and let us know what you'd like to make.

We are easy to reach if you have any questions. Just call, text, or email.

Thanks!

<Room Parent 1 name>

<phone number>

<email>

<Room Parent 2 name>

<phone number>

<email>